

**BCDC Board of Directors**  
**Meeting Minutes – September 9, 2024**  
Bowman County Development Corporation – 12:00 PM  
Mainspace

**Present:** Teran Doerr, Kevin Bucholz, Jason Anderson, Rocky Wallman, Alicia Hess, Kristy Pagel, Lyn James, Dustin Swanson, Alan Peters, Duane Bowman

**Absent:** Josh Stuchl, Scott Hardy, Rick Braaten

Secretary Bowman called the meeting to order and verified a quorum was present at 12:01pm.

**AGENDA:** Agenda was reviewed. James motioned to approve the agenda; Anderson seconded the motion. AIF, MC.

**MINUTES:** Minutes from the 08.05.2024 board meeting were reviewed. Pagel motioned to approve the minutes. Second from Swanson. AIF, MC.

**FINANCIALS:** Doerr reviewed July financial reports. The motion to approve the financials was made by James. Second from Anderson. AIF, MC.

**OLD BUSINESS:**

- a. **Play It Forward Fund Update:** Doerr gave an update on the fund and presented the program overview and guidelines.

**NEW BUSINESS:**

- a. **Charitable Gaming Funds Allocation:** Doerr reviewed the Draft Gaming Funds Allocation and Draft Gaming Funds Impact. Doerr asked board for input and approval on the Draft Gaming Funds Allocation. Motion to approve the Draft Gaming Funds Allocation made by James, seconded by Anderson. AIF, MC. This will be brought to the board twice a year.
- b. **West River Health Services Façade Grant:** Doerr reviewed the West River Health Services Façade Grant. Motion to approve the \$1,250 for the west side of the building to be paid to West River Health Services made by James, seconded by Peters. AIF, MC.
- c. **Vacation Policy Changes:** Doerr presented proposed changes to the vacation policy. Pagel motioned to approve the proposed vacation policy changes, seconded by Swanson. AIF, MC.
- d. **Board Survey Review:** Doerr reviewed the survey that was sent to the board to receive feedback prior to the staff work plan meeting.
- e. **SBDC Contract Update:** Doerr informed the board that Business Development Director, Sarah Nagel, will be taking over the SBDC Contract will do that role for 20 hours per week.
- f. **Office Sewer Update:** Doerr gave an update of the office sewer lines. Will bring the reline quote to the board once it is received.

**ACTIVITY REPORT:** Doerr reported on the August Activity Report.

**OTHER BUSINESS**

- a. **City/County News:**
- b. **Open Forum:**

**Adjourn:** With no further business, Anderson made a motion to adjourn at 1:38pm, Swanson seconded. AIF, MC.