

# SIGN-ON BONUS PROGRAM

## Application Form



### GENERAL CONTACT INFORMATION

|                     |             |      |   |
|---------------------|-------------|------|---|
| Business Name:      |             |      | FOR INTERNAL USE ONLY                   |
| Primary Contact:    |             |      | Date App Received:                      |
| Physical Address:   |             |      | Date Approved:                          |
| Mailing Address:    |             |      | Funding Amount Approved: \$             |
| City:               | State:      | Zip: | Notification of Funding:                |
| Work Phone:         | Cell Phone: |      | Business Incentive Agreement Completed: |
| Email:              |             |      |   |
| Funding Request: \$ |             |      |   |

### POSITION INFORMATION

|                  |
|------------------|
| Open Position 1: |
| Open Position 2: |
| Open Position 3: |
| Open Position 4: |
| Open Position 5: |

### SIGN-ON BONUS PROGRAM CHECKLIST OF REQUIREMENTS

|  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Sign-On Bonus Program Application   | <input type="checkbox"/> IRS W-9 Form |
| <input type="checkbox"/> Job Post Form(s) for Online Job Board   |                                       |
| I hereby declare that all the above provided information is correct and accurate to the best of my knowledge. I agree to the above terms and conditions. |                                       |

Authorized Signature: \_\_\_\_\_  
Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

**Application is to be filled out in its entirety. All request information will be used to process the application. The checklist should also be completed prior to submission. Please do not leave any blank areas. If it does not apply to you, please draw a line through that section. Employee verification must be submitted prior to sign-on bonus funds being released.**

Teran Doerr, Executive Director: \_\_\_\_\_  
Date Approved: \_\_\_\_\_