

Minutes of the Bowman Parks & Rec Board Meeting held on June 10,2020 7:00 pm at  
Rouzie Recreation Center

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**Present:** Chairman-Johnson, Wilke, Braaten, Allerdings, Director Walby, Maintenance-Jorgensen, Clerk Nelsen, Guest—Matthew Buchholz

Meeting called to order by Chairman Johnson at 7:07 PM

**Bill Approval List:** Chk #13092-13093-DD03302-DD03308-Ck#13094-13100-DD03309-DD03322-Chk-13101-13115—Chks #13116-13145

MDU-\$ 334.30-Slope Electric \$ 100.00-Payroll \$6589.50-Pro-Point \$ 222.50-Payroll-\$8002.31-ameripride \$73.09-Bailey Quintanilla\$ 25.00-Bowman County Development\$500.00-Bowman Electric\$ 1534.29-BR's Construction \$14677.72-Braun Distributing \$176.84-Bronson's \$5.25-Brosz \$3602.50-Cashway \$581.96-Chanell Walby \$201.74-Curt's Carpet Cleaning \$375.00-Mitzel Publications \$62.50-G&G Garbage \$ 1182.98 -Hawkins \$ 1907.50- Inkd Apparel \$242.10-JK Excavation & Construction \$25000.00-JLG Architects \$ 5742.00- John Deere Fin \$287.08-KPOK \$ 75.00- Mendoza Plumbing \$584.00-Newby's Ace Hardware \$ 377.09-Northwest Tire Inc \$457.92-Professional Auto Body \$ 195.53-Pro-Point \$ 265.87-S&T Custom Plumbing \$2622.90-Verizon \$123.48-West Plains Imp \$236.29-Woodley's \$23.54-City of Bowman \$ 67.05.Consolidated \$ 319.20

**Minutes: Read and motion made to approve by S Allerdings 2<sup>nd</sup> by A Braaten AIF MC**

**Financial Reports: Read and motion made to approve by A Braaten 2<sup>nd</sup> by S Allerdings AIF MC**

**Reports: Rouzie Rec Center- Pool/Gym (Advisor Johnson)** Pool open Low attendance.

**Ball Parks- (Advisor Braaten)** Practice on going. No adult softball tournament.

**Campground-(Wokal) Camp- grounds** have a good number under the circumstances.

**Parks- (Advisor Allerdings)-** Nothing new, all good.

**Maintenance-(Jorgenson)** 2014 Z665 Mower problems; worn out. Went over Gooseneck bills. Aaron will take out and go over. Put on Bowman classified for bids on 2014-John deere (minimum bid \$200). City asked Pro-Point to spray the Boulevards by Highway 12 as the mowing is mostly dirt and hard on the mowers. Will start moving the dirt by the Rec to work on the drainage, east end.

**Clerk:** Nothing

**Director Report-Walby:** Baseball/softball programs have started, hand sanitizers out, no bleachers, no concessions. Will start concessions in Mid-June (possibly). Asked Parents to supply helmets & bats, if possible. Keeping safe distance-BB/SB Restrooms will be opened and cleaned often. Asked parents to take kids to games and will bus if parents cannot attend. T-ball will start in July. Protection guards are up at the front desk. Temps will be taken on all employees and people entering. They will come into the building one way and out another for swimming/lessons, (boys locker room). Elderly priority from 7:30 am until 11:00 am; open to all after 11:00 am. Will keep at 40 people max. staff will do all the signing in.

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Guards and front desk will clean in between the lessons, sessions, all levels are kept separate. Software is working well. Campground shower house is closed until find someone to clean 2 times a day.

**Old Business:** Projects—City Park Restroom waiting for quote from B Reisenauer—Locker Room -Done. Project—Baseball bleachers & Shade Structure-Still working on setting them up. --Gym Floor—Warranty is 5 years. The flooring has it's own warranty. **Motion made by a Braaten to put down the Ultra-Shield on the floor. 2<sup>nd</sup> by S Allerdings .AIF MC.** The floor should go down in July.--Camp Ground Tree Grant—nothing yet---Score Board Installation—D Wilke and A Jorgenson working on. Will get prices for all the Boring and Trenching. Discussion one where and when. The score boards will be in the center of and outside of the fence. Also a discussion for the director to talk to the Tourism Board for some help on the cost. D Wilke will get prices from Coyle Electric on the boards.--Rec Center Expansion—Director Walby presented 3 options to pick from. Looking at Option 1 – with option 2 entrance. Walby will check with Jen for the next step in the process of the plan changes.

Job Descriptions—Director, Maintenance Supervisor, Program Assistant---the Board will go through descriptions and will finalize at the next meeting on June 24<sup>th</sup>. **New program assistant will be posted. Board has looked at the description for the assistant and approve with amendments. Motion was made by A Braaten and 2<sup>nd</sup> by S Allerdings AIF MC.**

Maintenance supervisor 6-month evaluation—D Wilke went over evaluation.

Budget-2021 -2<sup>nd</sup> Draft was presented to board. City completed budget request for park board to city. Walby went over request and will meet with the city commissioners, will sign and return the form. Discussion on the budget made a few changes and will go over again.

**New Business:** New board members are Ed Kvaale and Matthew Buchholz.

**A Braaten made a motion to adjourn, by 2<sup>nd</sup> by S Allerdings. AIF MC. Meeting adjourned.**

Next meeting date June 24<sup>th</sup> at 7:00pm – Rec Center