

Minutes of the Bowman Parks & Rec Board meeting held on April 8,2020 at 6:00PM at
Rouzie Rec Center

Present: Wilke, Braaten (by phone), Johnson, Wokal, Director Walby, Maintenance Jorgenson, Clerk Nelsen

Meeting called to order by Chairman Chris Johnson at 6:13 PM

Wokal moved to approve the March 11, 2020 and March 17, 2020 minutes, Braaten 2nd the motion. AIF. MC.

Bill Approval List: DD-3262-3272-Chks 13001-13022-AP 237-238—Chk#13024DD-03273-03279-Payrol# 13025-13026-AP 239-Chks-13027-13054

Payroll \$7691.01—United States Treasury-\$ 2290.60—MDU\$758.13—Payroll \$3969.04-A2Z-\$153.02- AmeriPride \$165.99-B Burley\$60.00—Bowman Electric \$ 348.35—BR's Construction \$ 5643.29-B Stadheim \$12.50—Braun distributing\$217.71—B Hausman\$60.00-M Brown\$60.00—C Benz\$60.00— Consolidated\$188.59—Coyle Eletric\$330.93—D Teidmann\$60.00—H Evans\$60.00—Hawkins\$243.90— House of color\$6702.32—J Dannhoff\$60.00—KPOK\$75.00—L Sense\$60.00—Newby's\$208.65—Pro- Point \$144.93—R Hestekin\$25.00—S Towe\$25.00—D Stuber\$25.00—T Dodge\$25.00—Skip Walby \$136.74—N Walker\$25.00-City of Bowman-\$67.05

Walby presented the financial reports to include profit loss, actual vs budget, fund balance, and cash flow. **Braaten moved to approve the financials and bills, 2nd by Wilke. AIF MC.**

Reports: Rouzie Rec Center- Pool/Gym (Advisor Johnson) Closed until April 20th per Governor

Ball Parks- (Advisor Braaten) Score boards will be navy, bleachers have been ordered. Grondahl Recreation Inc for \$5370.

Campground-(Wokal) Waiting to do the loop. **Motion made by Wokal to have Justin Wolbaum till the rows for the trees. At the cost of \$95 per hour, not to excel \$950, 2nd by Braaten. AIF MC.**

Parks- (Advisor Allerdings) City Park restroom-B Reisenauer will give a bid for drain pipe & tiles.

Maintenance (Jorgenson) Shop roof in Progress, walls. Both tanks pumped at the campground. Knopp from city will blade some of the road at the campground. **Motion made by Wilke to approve S&T plumbing estimate for shop of \$3497 for rest room Handy-cap accessible and use the 1% sales tax, 2nd by Braaten. Discussion held on what's next. AIF MC.**

Director Report-Walby: Information sent to School of Promise for playground project. Will put hold on Summer help as waiting to hear from Governor. Program Refunds due to COVID-19 totaled \$725 for Girls Volleyball: \$337.50 in credit cards and checks and \$387.50 in account credit, and \$900 for Ballet Dance: \$600 in credit cards and checks and \$300 in account credit. Broken down by payment method: Credit Card: Girls Volleyball- Hines \$25, Ridl \$25, Kalstrom \$25, Jaeger \$50, Umbreit \$25, Turbiville \$25, Young \$25; Dance- Pagel \$60, Kidd \$60; Checks: Dance- \$60 each Evans, Tiedemann, Brown, Burley, Benz, Dannhoff, Sense, Hausman; Girls Volleyball- \$25 each Towe, Stuber, Dodge, Hestekin, Walker,

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\$12.50 Stadheim. Account Credit: Dance- \$60 each Beylund, Symanowski, Symanowski, Bostyan, Haar; Girls Volleyball- \$25 each West, Quintanilla, Hlebechuk, Van Daele, Wilson, Hendrickson, Burke, Andrews, Erickson, Lewton, Janikowski, Martian, Haar, Blankenbaker, \$12.50 each Burke, Johnson, Honeyman.

Broz engineer Doerr gave an Estimate for coring the gym floor of \$1000.00. The floor will be taken out in one day on or about April 20th. **Motion made by Wilke and 2nd by Wokal to have Broz do the core, AIF MC.**

Shower room project. Walby presented the total budget for the Locker Room Project floors and finishes. **Motion made by Braaten and 2nd by Wokal for the locker room budget to be \$41,000 to include material and install labor for carpet, tile edge, vinyl base, mortar, grout, tile, primer, paint, ceiling, lights, demo, shower partitions, lifeguard lockers, shower matts, and miscellaneous items. AIF MC.** Rec Center Expansion-board members were given 2-scopes on the Plans from JLG Architects. Scope 1-North-Addition for \$5800, Scope 2 South-End Addition for \$14,500. **Motion made by Wilke, 2nd by Wokal to use 1% FUND to have JLG perform scope 1, the North for \$5800. AIF MC.**

Old Business: Board of Director Training New Date is set for September 2020. Director Salary- Johnson will put a committee together, come up with a plan. Committee will be Johnson-Braaten-Wokal. Job Descriptions and Maintenance Evaluation will be tabled for a later date.

New Business: Covid-2019- Discussion on what employees are to stay. Rouzie Rec Center Phone has been forwarded to Walby's cell phone until the Rec opens. Registration for programs is being pushed to begin May 1. Camp Ground to open May 1st, No camp host. Shower rooms will be closed. Will only rent out the full Hook-ups. Walby requested to set up a pay rate for current employees to work on Temporary Maintenance Projects. Braaten left meeting. **Wilke moved to pay employees from other departments \$15.00 an hour when working on the projects, 2nd by Wokal, Johnson stepped down to make a quorum, AIF MC.** Budget meeting Johnson and Wilke will set up a time at later date.

Motion to adjourn by Wokal 2nd by Wilke. AIF MC. Meeting adjourned.

Next meeting date May 13th at 6:00 pm – City Hall or Virtual/Rouzie Rec Center Stage