

Minutes of the Bowman Parks & Rec Board Meeting held on March 11, 2020, 7:00 pm at
Bowman City Hall

Present: Wilke, Braaten, Allerdings, Johnson, Wokal, Director Walby, Clerk Lambourn, Maintenance Jorgenson

Meeting called to order by Chairman Wilke at 7:15 pm

Wilke stepped down as President. VP Johnson took over meeting.

Election of officers was held: President: **Wokal nominated Johnson for president, Allerdings 2nd. No other nominations. AIF.** Vice President: **Braaten nominated Wokal, 2nd by Wilke. No other nominations. AIF.** Secretary: **Allerdings nominated Braaten, 2nd by Wokal. No other nominations. AIF**

Allerdings moved to approve minutes from Feb. 12 & Feb. 20, 2020, 2nd by Braaten. AIF motion carried.

Bill Approval List: Check # -12962-12963 Payroll D –DD-03241-03250-Chk# 12964-12972-AP-234-AP-235-Chk#12973-12977-D-DD03251-DD03261-Chk#12978-12985-AP-237-Check # 12986-113000-CChks-132-135

MGM-\$ 339.80-Slope Electric \$ 100.00—Payroll \$6105.17-PRTaxess-\$1384.34-Chevy 2012-Pick up\$11400.00 \$10.00 Bank charges-City of Bowman-\$120.00-Dakota Western Insurance\$382.00-MDU\$163.05-City of Bowman \$ 70.91-Waddington \$ 5000.00—Payroll-\$5561.94-Payroll taxes-\$1374.92-City of Bowman \$ 15.16-ND Department of Transportation-Active Network \$3720.00-Amer-pride \$152.99—Bowman Auto \$21.99—Bowman county Development Corp \$ 80.00—Braun Distributing \$ 70.38—Coca-Cola \$ 182.40—Consolidated \$ 188.68—Coyle Electric \$ 117.00—Hawkins Inc \$1734.71—John Deere \$44.80—Newby’s Ace Hardware \$151.79—Verizon \$123.53—Inked By Sarah \$ 101.21—KPOK \$ 75.00—Pro-Point \$386.71—Bowman-slope Soil Conservation District \$1026.00-Visa \$1018.09—

Financial Reports: Walby presented the financials. Discussion on budget for shower rooms. Overview of 2020 budget and project discussion. Discussion on flooring types and spaces where new flooring should be installed. **Allerdings moved to approve the financial reports and bills presented, 2nd by Wokal, AIF motion carried.**

Reports: Rouzie Rec Center (Johnson) 1. Shower project discussed. Bernie has sanded old floors. **2.** Walby has been in contact with Jennifer Burke for JGL. They are waiting for approval before presenting plans for an expansion.

Ball Parks: (Braaten) MDU is looking into poles for new lights. Water is finally draining, but there is a problem with the drainage. Discussed in maintenance report.

Campground: (Wokal) Waiting for weather and frost to clear before proceeding with septic replacement and adding new water and sewer in loop one.

Parks (Allerdings): 1. Allerdings showed the board pictures of the water issue at City Park. Water is sitting all around the restroom and causing flooding. Allerdings and Jorgenson met with Bernie Reisenauer. One idea was to trench around the building and add a drainage system and cover the trench with metal grates. Jorgenson will continue to work with Bernie for estimates and time frame. **2.** Merry go round at Kiddie Park has been damaged, possibly beyond repair. Jorgenson will check it out.

Maintenance Report (Jorgensen): 1. S&T Plumbing estimate for bathroom at the shop is \$4995.94. **2.** Associate Pools estimate for a new boiler is \$13,196.00. This would not include installation. The new boiler would be the

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same style so all the existing pipes and placement tools would be there. It would just be a matter of taking out the old and putting in the new. S&T Plumbing estimate for like boiler is \$24,000.00 and for a more energy efficient boiler is \$32,000.00; both include installation. **3.** MDU meter issue, Justin Coyle mounted hangers for the meter. **4.** Flooding at James Field is a big problem, grass and trees will drown if something isn't done. Jorgenson has talked to the city crew and they will look into the drainage field which was done by them a couple of years ago. Jorgensen feels this is what is causing the problem.

Directors report (Walby): **1.** Men's basketball and women's volleyball season finished tonight. **2.** Scoreboards for baseball complex: Warren Flath of Western Frontier Insurance will buy a scoreboard. We did get approved for a \$6000.00 MDU grant for ball field improvements. Where should we use this money? Discussion included bleacher and shades. Two – 15' bleachers estimate \$8,600.00 Two – 21' bleacher estimate \$10,000.00. Two – 24 shades \$9,000.00. Discussion on capital money available for the bleacher project. **Braaten moved to amend the 2020 Capital Fund to increase Park and Rec Capital Fund ballpark expense from \$0 to \$9,000.00, 2nd by Allerdings. AIF motion carried.** **3.** Walby picked up materials for the ceiling for showers and the plywood for the skateboard park. **4.** Walby spoke to city auditor Peggy; we have around \$211,000.00 in the 1% fund. **5.** Gym Floor project: not sure when the core samples will be done. Brosz Engineering could do the core samples. Brosz estimated the cost would be \$1000. Walby will contact flooring company and ask the question.

Braaten moved to purchase 1 set of bleachers and 1 shade structure for the baseball/softball complex using \$6,000.00 MDU grant and \$9,000.00 capital fund, 2nd by Wokal. AIF motion carried.

Old business: **1.** City Park Restroom issues were discussed in maintenance report. **2.** School of Promise playground: no action. **3.** Locker room project: flooring placement and product type discussed. **4.** Shop project: Bernie Reisenauer would like to bid project. **4.** Baseball scoreboard project discussed in Directors report.

New Business: **1.** Request from Walby for a gift certificate for a free Family Seasonal Pass to be given at the Bowman County Social Services Fun Fair held in April. **Braaten moved to donate a seasonal family pass valued at \$200.00 for the Family Fun Fair, 2nd by Allerdings. AIF motion carried.** **2.** Park Board Training Manual and Open Meeting & Records Training moved to a board retreat to be held on April 1, 2020, 6 pm at NDP2. **3.** NRPA Salary discussion: After board discussion it was concluded they need to get an independent study on wages for Park and Recreation director and maintenance supervisor. Johnson will contact Steve Wild for more information on who to engage to do a study for the board. **4.** Rouzie Rec Expansion: discussed earlier.

Braaten moved to adjourn at 9:25 pm, 2nd by Allerdings. AIF motion carried.

Next meeting: April 1, 2020 Board retreat, 6:00 pm. Next regular board meeting April 8, 2020, 6:00 pm at City Hall.