

Minutes of the Bowman Parks & Rec Board Meeting held on February 12, 2020, 7:00 pm at  
Bowman City Hall

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**Present:** Wilke, Allerdings, Johnson, Director-Walby, Maintenance Supervisor-Jorgenson, Clerk- Nelsen

Meeting called to order by Chairman Wilke at 7:30 PM

**Minutes: Johnson made motion to approve minutes 2<sup>nd</sup> by Allerdings, Wilke stepped down to make a quorum, AIF MC**

**Bill Approval List:** #12913-12915 DD-03214-03222 Payrollchk#12916-12925-AP-0229-AP-0230-AP-0231-0232-DD-3231-3240 -Ap-0233-Payroll chks-12926-123934-and 12944-Chks-12945-12957-Chks-12958-12961. Country Media \$156.00-Slope Electric \$100.00-Verizon \$ 123.53-Payroll B-\$5057.74-payroll taxes-\$ 1327.02-\$284.34 Qtr-report-Payroll-\$5220.48- Payroll taxes-\$1404.30-City of Bowman-\$63.19-AmerPride-\$ 143.11—Associated Supply company-\$ 325.00—Bowman Chamber-\$110.00-Braun Distributing -\$ 158.58—Coca-Cola \$31.20—Consolidated \$ 186.58—KPOK \$ 75.00—MDU \$ 1272.20—Newby’s Ace Hardware-\$85.21—Woodley \$ 25.46—Workforce Safety Ins \$ 1608.94—ProPoint-\$ 77.43 – North Dakota Living-\$ 310.00 –Verizon \$ 123.53—S&T Plumbing-# 15012.21—Visa-\$ 2801.94 **Motion made by Allerdings to pay the bills. 2<sup>nd</sup> by Johnson, Wilke stepped down to make a quorum, AIF MC. Financial Reports were presented by Walby, motion made by Johnson to approve 2<sup>nd</sup> by Allerdings, Wilke stepped down to make a quorum, AIF MC.**

**Reports: Rouzie Rec Center- Pool/Gym (Advisor Johnson)** Discussion on new flooring.

**Johnson made motion for free use of gym for After Prom Fund Raiser Nerf Gun-- Allerdings 2<sup>nd</sup> Wilke stepped down to make a quorum, AIF MC**

Director Walby went over sketch for an addition to the north side of the Rouzie Rec Center. Wilke suggested the company his son works for could do some of the structural engineering for the addition. Walby mentioned JLG Architect firm could also do the work since they had already done a preliminary drawing. Discussion held, all agreed to have Jennifer Jackson of JLG Architect provide a proposal for a cost opinion to make sure we will be able to follow through with our plans. Director Walby will get in touch with Jackson. Long discussion on the blueprints. Discussion on pool boiler. Jorgenson will contact Associated Pools about getting quotes to replace the current 12-year old pool boiler.

**Ball Parks- (Advisor Braaten)** The MDU Foundation awarded us a \$6000 grant for the baseball project. Board discussed using that for the scoreboards. Director Walby will check with Dickinson on how they wire their score boards; solar or trench in power lines and will come back and decide what type of scoreboard to purchase.

**Campground-(Wokal)** Larella Campbell, five-year camp host, is not coming back. Walby talked to Sue Abrahamson about the host contract. Will check out to make sure we have good internet.

**Parks- (Advisor Allerdings)** Waddington will be coming to cut down the large tree branch in City Park. Some decorations are still not taken down. Discussion on putting a pickle ball court in the parks for the summer. Allerdings is still in contact with Justin Abrahamson on the School of Promise Playground placement and design.

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**Maintenance Report:** Jorgenson stated Scott Walby will go and get materials for the ceilings in the showers and treated 3/4" plywood for the skate park. Jorgenson presented a quote to change the Pool chlorine tanks-going from 1-tank to a 2-tank system. **Motion made by Johnson 2<sup>nd</sup> by Allerdings to purchase the 2-tank chlorine system without the scale at a cost of \$1700 from Hawkins. Wilke stepped down to make a quorum, AIF MC.** Jorgenson will contact Hawkins.

**Director Report:** Director Walby notified board the County Health Nurse will be stopping in the Rec. to do blood pressure checks three times this winter. New program: Movie and Motion (activity and watch a movie) 4<sup>th</sup> grade to 8<sup>th</sup> grade is scheduled for four nights this winter. Projects – Bernie Reinsenauer presented an estimate to demolish old flooring and install new flooring, labor only for \$21,350.50. The board discussed having Bernie Reinsenauer demo the existing epoxy paint in locker rooms \$4800 plus grinding machine & head rental \$569 to equal \$5369 of the estimate provided. **Motion by Allerdings, 2<sup>nd</sup> by Johnson to not exceed \$6000 for the demo, Wilke stepped down to make a quorum, AIF MC**

**Motion made to buy pick up from the MDU sale with a cap of \$15,000 by Allerdings 2<sup>nd</sup> Johnson, Wilke stepped down to make a quorum, AIF MC**

**Old Business:** Director Salary: The board went into executive session to discuss director salary. The board came out of executive session and Wilke explained the raise that was given to Walby and Jorgenson of \$115 per month for cost of living was based on what the city employees were given. Wilke talked to McGee and she explained the \$75 was the normal cost of living and the \$40 was an addition to bring the city employees up. Walby and Jorgenson salary has been decided to leave as is. Projects: City Park Restroom – No discussion; School of Promise Playground – discussed in parks report; Locker Room – Received a quote from Bernie Reisenauer to install glass board for the shower walls for \$7200. The walls are ok in the women's shower room; would only have to install in the men's. No action; Shop – no report.

**New Business:** The three-year Audit Agreement with Schmitz-Holmstrom was signed by Chairman Wilke and Clerk Nelsen. Will be sent by director Walby.

**Review Capital Plan** – Walby presented an updated capital plan based on the amount of the grant that was received from MDU (\$6000 of the \$58,500 requested). The majority of the ball park project had to be eliminated from the plan (infield regrading and top dressing, bleachers, or shade structures) except the scoreboards. No motions were made.

**Motion made by Allerdings 2<sup>nd</sup> by Johnson to Adjourn the meeting, Wilke stepped down to make a quorum, AIF MC**

Next regular meeting date Wednesday, March 11, 2020 at 7:00pm – City Hall