

Minutes of the Bowman Parks & Rec Board Meeting held on January 8, 2020, 7:00 pm at
Bowman City Hall

Present: Wilke, Braaten, Allerdings, Wokal, Director Walby, Maintenance Director Jorgenson, Clerk Nelsen.

Meeting called to order by Chairman Wilke at 7:07

Minutes were looked over Allerdings made motion to approve 2nd by Braaten AIF MC

Financial Report:

Bill Approval List Wages DD-03202-03213 ; # 12874-12883 ; Board # 12867-12870 ; #12871-12873—12884-. AP-0226 DD-03214-03222-# Wages-12885-12892-AP-0227- #12893-12912.

Wages Payroll Z-\$2507.25 Slope Electric-\$531.51—Visa Card-\$1141.82—Harriman Welding \$5095.10—City of Bowman \$ 63.19-Ap-1795.14 Wages-4321.73-Wages-Board-1309.37--taxes-1188.22-Ameripride-\$143.11-Bowman Fair-\$25.00-Braun distributing \$153.66-Coca-Cola \$226.40-Coyle Electric-\$138.36-Dakota Western Ins-\$1170.00-Haldeman-Homme Inc \$3800.00-Harriman Welding \$140.00 James Wosepka, PC-\$700.00 MDU-\$173.70-MGM-\$2404.56-Missoula Children's Theatre-\$500.00 Newby Ace Hardware \$47.95 ND Recreation & Park Assoc-\$125.00 -S&T Plumbing \$153.54- Woodley -\$35.97 - Consolidated \$ 187.20 -KPOK- \$ 150.00- Office of the State Auditor-\$260.00 -Pro-Point-\$ 403.48

Director Walby went over the Financial Reports: Profit/Loss for December and 2019, Budget verses Actual, Cash Flow, and Fund Reports for General, Capital and 1%. **Allerdings made motion to approve the financial reports 2nd by Wokal AIF MC. Bills approved for payment by Braaten 2nd by Wokal AIF MC.**

Reports: Rouzie Rec Center- Pool/Gym (Advisor Johnson) Discussed the colors for the gym floor. Last week in April will start to take out the floor.

Ball Parks- (Advisor Braaten) none

Campground-(Wokal) none

Parks- (Advisor Allerdings) Lights in park should be addressed to come down. Have some that are tipped over.

Maintenance (Jorgenson) Discussed the flooring and the equipment being used.

Director Report-Walby: Web site is updated and presented a recreational activities guide brochure to the board, all on one doc. Women's volleyball started this week, also Men's basketball. Started a new game called Pickle Ball. Will be played in the afternoons Tuesdays and Thursdays 1:00-3:00. Will run through April. Equipment is Provided. New campground reservation system site is set up. Sign-up fee will increase & \$ 2.00 goes to software company Camp spot. Walby requested to raise Full hookup sites to \$30/night & \$150/week, electrical sites to \$ 25/night & \$125/week. Tent is to remain the same at \$15/night & \$75/week. **Motion made by Braaten to increase the rates, Allerdings 2nd AIF MC.**

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Old Business: Maintenance Supervisor Evaluation will be tabled until April (6 months).

Projects: City Park Restroom, School of Promise Playground, Locker Room Project, Shop Project

Memorandum of Agreement with School. No reports.

Regular Maintenance Position. Discussion on personal to help with pool in the summer. Tabled until more information is brought forward.

Christmas Bonus were taken care of by Director Walby.

Wilke stated Walby wages for 2020 will be discussed with a full board present.

New Business: It has been requested to stay open a few hours longer, will put on Face Book Page and in the Recreational Activities Brochure.

Budget Revision Discussion: Had to move some of the projects from 2019 into 2020 and so on. Walby requested the budget be revised to accommodate these changed. **Budget Revision A motion made to add \$24,000 to General Fund for Campground Project from 2019, move \$26,200 from 1% Fund Expense to General Fund, to decrease 1% Rec Center Expansion by \$17,557 and increase 1% Projects by \$43,757, and to increase Park and Rec Capital Fund Vehicle by \$11,000 from 2019 budget by Braaten and 2nd by Wokal. AIF MC.**

Cost of Living raise: **Motion made by Allerdings to match the increase that the city employees received (\$115 per month) to the full-time employees, 2nd Braaten, AIF MC.**

Motion to Adjourn by Braaten 2nd by Wokal AIF MC

Next meeting date Wednesday, March 11, 2020 at 7:00 pm – City Hall