

**BCDC**  
**Meeting Minutes – January 9, 2017**  
BCDC Office – 12:00 Noon

**Present:** Julie Lockert, Scott Hardy, Duane Bowman, Kevin Bucholz, Allison Engelhart, Joshua Stuchl, Alan Peters, Lyn James, Kristy Pagel, Teran Doerr, Laura Weber, Aurora Keppler, Betty Werth

**Absent:** Rick Braaten

President Lockert called the meeting to order and established quorum.

**AGENDA:** A motion to approve the agenda was made by Bucholz, seconded by Peters. AIF, MC

**MINUTES:** The minutes of the December 12, 2016 meeting were approved with a motion by James, seconded by Hardy. AIF, MC

**FINANCIAL REPORT:** Doerr presented the financial report, which included the balance sheet, check detail, P&L 2+ years, and budget overview for 2017. James made a motion to approval the financials, seconded by Bowman. AIF, MC

**OLD BUSINESS:**

- a. **2017 Goals:** Doerr reported on the goals determined by the staff at the November 30, 2016 planning meeting. The board was encouraged to take some time before the next meeting to look them over and make suggestions for additional goals and/or revisions of any kind.
- b. **2017 Budget:** Presented with the financials, the budget for 2017 is much the same as the 2016 budget. After pointing out some minor changes from the prior meeting, Doerr asked that a motion be made for board approval. Bowman so moved, seconded by Peters. AIF, MC

**NEW BUSINESS:**

- a. **2017 Meeting Schedule:** A schedule of 2017 Board Meetings was handed out and Doerr noted that the second meeting of each month is tentative, scheduled when the need arises for additional concerns. There will be a second meeting this month, January 23.
- b. **Annual Meeting Speakers:** Referring to the goal set to rebrand the Annual Meeting as more of a “showcase” than a business meeting, the board is considering a speaker with name recognition who will help draw more people to attend. James will contact Senator Hoeven to see if he would consider speaking; other suggestions were Lynn Helms, Ron Ness and Dot Frank.
- c. **Poker Tournament:** Because of dwindling participation and very little income from the event for designated charity, the board is suggesting that we discontinue serving as the flow-thru agent. The next tournament is scheduled for January 29, 2017; Doerr will visit with Terry Mrnak who has served as Pit Boss for the last several years to see if he agrees. There was discussion of the disposition of the equipment which is owned by BCDC if the tournament is no longer the responsibility of this office. One suggestion was that it could be rented out to private parties for similar events or retained in case of future interest.

**DECEMBER ACTIVITY REPORT:**

- a. Doerr presented highlights of the November Activity Report (attached). Tim Olson has rented an additional building at BGIP and has informed Doerr that he is making some improvements, including a new door, interior paint, and a new furnace. He is open to paying for the improvements and removing them if he moves out. The rent for the second building will be \$1200/month, which will be added to his

current rent of \$1100. In addition, he is responsible for utilities which are billed separately to him. Nalco agreed to renew their 12-month lease which was raised from \$450 to \$550 to cover the cost of utilities. FAA will be releasing the property to BCDC mid-February, 2017. Doerr reports that Houston Engineering has opened lines of communication with her, including a project management application that allows her to see what is being done and who is in charge of each step of the PUD for BGIP. HEI will be meeting with the steering committee on January 25 in Bowman. It was suggested that all the adjacent landowners be invited to attend, including the Homelvigs, Bostyans, Johnsons, Bagleys and Irons.

Weber and Doerr presented a printout of active and inactive SBDC client interaction, as well as the ND SBDC 2016 Annual Report and explained the requirements from that agency to qualify for funding, including servicing a certain number of clients and documenting hours, follow-up hours and capital impact from SBDC client visits.

Bowman County Mobile App has not been officially launched but has already been accessed by individuals in the community. Suggestions for the launch include an introduction at the Chamber membership meeting, videos on Facebook, a front page ad in the newspaper, and disposable coasters announcing the App.

Doerr attended the MidAmerica EDC Conference in Chicago, and took part in many informative sessions. One session of particular interest addressed working with “Millenials” and the mindset typical of that age group.

**OTHER BUSINESS:**

- a. **County News:** No updates.
- b. **City News:** James suggested that the board plan ahead before bids are let for the infrastructure at BGIP, noting that \$1.85 million has been earmarked and if bids are lower, the board should have specific additional items in mind for the use of the excess, if any. The concern is that if the entire amount is not used for initial infrastructure costs, commissioners may have ideas about funneling the funds into other areas.

**Next Meeting Date:** Next meeting will tentatively be January 23, 2017 at 12:00 noon at the office.

**Adjourn:** Motion to adjourn by Bowman, seconded by Peters. AIF, Meeting Adjourned